

## **Minutes of the Deacons meeting on Friday October the 4th 2025**

### **Present**

Rev Elsie Fraser; Janet Aukett; Hilary Robinson; Tony Salt; Sandra Henchcliffe

### **Apologies**

Paul Gardiner; Graham Falgate

Rev Elsie Fraser opened the meeting with a reading from Deuteronomy followed by prayer.

The minutes of the last meeting were accepted and signed as a correct record.

### **Matters arising**

The card reader is still to be sorted.

David Ballard will measure up for a bookcase at the side of the organ.

The prayer diary is still ongoing and will be sorted by Elsie and Janet.

The baptistry repair is now completed.

Paul still needs to sort out the broadband.

The hall cupboards need to be cleared out and the hall still needs to be cleaned and decorated. Also, the skylights still need fixing, Paul has suggested that we have fixed windows.

The writing on the notice board which is no longer relevant has been taped over.

It was suggested that we look at trimming the tree by the car park.

The manse circuit board has been replaced and a new light fitted in the kitchen.

The concert by the Salvation Army will be on Saturday February 7th 2026.

### **Anniversary service 2026**

Jane Day will not be available to preach at this service it is possible that Sarah Fegredo would be available, Elsie to look into this.

### **First Aid Course**

It is possible that some people from the other churches may be available for this course.

### **Adverts**

Paul to look into putting an advert into the Littleover Book. Daniel's Den needs to be removed from our page in the Littleover Life magazine.

### **Ministers contract**

Elsie still needs to update her contract with the church to full time ministry.

### **Banking**

Hilary still needs to be added on to the bank signatures. Hilary is willing to be a backup for Christine to learn about the finances.

### **Room bookings**

Sandra has spoken with Gill Dennett about the possibility of taking over the bookings for the church hall in place of Margaret and David.

### **Website**

Church documents need to be sent to Tony to be stored in the secure deacons file on the church website

### **Church officers**

Sandra still needs to update the list of church officers. Christine to be contacted about the Gift Aid secretary.

### **Printer**

Tony informed the meeting that he needed to purchase a printer for the church as this was part of the terms of the grant that he was given for the new church laptop.

### **Thank offering**

Envelopes have been obtained for the baptistry thank offering at next year's anniversary service, these will need to have details printed on.

### **CCLI**

Our church CCLI number needs to be shown on the screen under all aims and songs that we use in our services.

### **Home mission**

Janet informed the meeting that we normally have a Home Mission Sunday in November with a special collection.

### **Uniformed Organisations**

It was agreed that the three uniformed organizations that use our premises would be given a once-a-year donation of £100 each instead of giving back part of the payments they make for the use of the hall.

### **Harvest**

It was proposed that next year's harvest gifts be given to Derby City Mission as we donate food throughout the year to the Padley Centre.

### **Fabric and building**

It was suggested that when the hall is repainted that we change the colour.

### **Manse**

Elsie informed the meeting that the guttering at the manse need clearing out. Also, that smoke detectors need to be fitted, it was suggested that we ask the fire service if they would be willing to fit the detectors.

### **Welcoming and prayer**

We need to put a welcoming pack together for any new people that come to our church services.

We also need to draw up a list of all those who attend the church whether members or non-members.

A Prayer team is to be set up to pray with anyone who asks for prayer after the service. Elsie will obtain lanyards for those who are willing to be part of the team so

that people know who to go to. Prayer training could be given for those joining the team.

The suggestion of the deacons being responsible to 'watch over' five or six people will be discussed at a future meeting.

Elsie suggested that we have an extra quarterly Deacons prayer meeting. This can be discussed further.

### **Meeting dates**

Next meeting 7<sup>th</sup> November then 5<sup>th</sup> December.

We will agree a date for a Christmas meal when we meet in November.

The date for the Deacon's meeting in January 2026 will be Friday 2<sup>nd</sup> January.

As Elsie will be away at the Ministers Conference on the 6<sup>th</sup> February, it was agreed to have the Deacon's meeting a week earlier, on 30<sup>th</sup> January.

Being no other business Elsie closed the meeting with prayer.

**Signed** .....

**Date** .....